

PHAPlans

5YearPlanforFiscalYears2000 -2004
AnnualPlanforFiscalYear2002

**NOTE:THISPHAPLANSTEMPLATE(HUD50075)ISTOBE COMPLETEDIN
ACCORDANCEWITHINSTRUCTIONSLOCATEDINAPPLICABLEPIHNOTICES**

**PHA Plan
Agency Identification**

PHAName: Housing Authority of the City of Pasco and Franklin County

PHANumber: WA021

PHA Fiscal Year Beginning: (m m/yyyy) 07/2002
Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

- ☒ Main administrative office of the PHA
- ☐ PHA development management offices
- ☐ PHA local offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- ☒ Main administrative office of the PHA
- ☐ PHA development management offices
- ☐ PHA local offices
- ☒ Main administrative office of the local government
- ☐ Main administrative office of the County government
- ☐ Main administrative office of the State government
- ☒ Public library
- ☐ PHA website
- ☐ Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- ☒ Main business office of the PHA
- ☐ PHA development management offices
- ☐ Other (list below)

5-YEAR PLAN
PHAF ISCAL YEARS 2001 -2005
[24CFRPart903.5]

A.Mission

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

- ☐ The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.
- ☒ The PHA's mission is: (state mission here)

The mission of the Housing Authority of the City of Pasco and Franklin County is to provide safe, sanitary, and affordable housing and housing assistance; serving the needs of the low-income, very low-income, and extremely low-income population in the PHA's jurisdiction in a non-discriminatory manner.

B.Goals

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHA may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or their own, **PHAS ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS.** (Quantifiable measures would include target sets such as: numbers of families served or PHA scores achieved.) PHA should identify these measures in the space to the right of or below the stated objectives.

HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.

- ☒ PHA Goal: Expand the supply of assisted housing
- Objectives:
- ☒ Apply for additional rental vouchers:
 - ☐ Reduce public housing vacancies:
 - ☒ Leverage private or other public funds to create additional housing opportunities: **i.e., HOME, FmHA, CTED/ Housing Finance Commission**
 - ☒ Acquire or build units or developments
 - ☒ Other (list below)
Consider designating tenant-based vouchers to project-based vouchers to preserve affordability of existing housing.
- ☒ PHA Goal: Improve the quality of assisted housing

Objectives:

- ☒ Improve public housing management: (PHAS score) **Our goal is to Maintain High Performer Status**
- ☒ Improve voucher management: (SEMAP score) **Our Goal is to Maintain High Performer Status**
- ☐ Increase customer satisfaction:
- ☐ Concentrate on efforts to improve specific management functions: (list, e.g., public housing finance; voucher unit inspections)
- ☒ Renovate or modernize public housing units:
- ☐ Demolish or dispose of obsolete public housing:
- ☐ Provide replacement public housing:
- ☐ Provide replacement vouchers:
- ☒ Other: (list below)
Consider designating tenant-based vouchers to project-based vouchers to preserve affordability of existing housing.

- ☒ PHA Goal: Increase assisted housing choices

Objectives:

- ☐ Provide voucher mobility counseling:
- ☐ Conduct outreach efforts to potential voucher landlords
- ☐ Increase voucher payment standards
- ☐ Implement voucher homeownership program:
- ☒ Implement public housing or other homeownership programs:
- ☐ Implement public housing site-based waiting lists:
- ☐ Convert public housing to vouchers:
- ☒ Other: (list below)
Investigate feasibility of converting public housing to vouchers and implement if effective.
Continue to pursue interjurisdictional agreement with City of Kennewick.

HUD Strategic Goal: Improve community quality of life and economic vitality

- ☒ PHA Goal: Provide an improved living environment

Objectives:

- ☐ Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments:
- ☐ Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments:
- ☒ Implement public housing security improvements:

- ☐ Designated developments or buildings for particular resident groups (elderly, persons with disabilities)
- ☒ Other: (list below)
Continue to provide outside agency services, if possible; i.e., Meals on Wheels, Boys and Girls Club, computer lab, health screenings, computer lab, resident council activities.

HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals

- ☒ PHA Goal: Promote self-sufficiency and asset development of assisted households
- Objectives:
- ☐ Increase the number and percentage of employed persons in assisted families:
 - ☒ Provide or attract supportive services to improve assistance recipients' employability: **WEX training site, Green Thumb site**
 - ☒ Provide or attract supportive services to increase independence for the elderly or families with disabilities. **(Meals on Wheels, Health Department presentations)**
 - ☐ Other: (list below)

HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans

- ☒ PHA Goal: Ensure equal opportunity and affirmatively further fair housing
- Objectives:
- ☒ Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion, national origin, sex, familial status, and disability:
 - ☒ Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion, national origin, sex, familial status, and disability:
 - ☒ Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:
 - ☐ Other: (list below)

Other PHA Goals and Objectives: (list below)

The mission of the Housing Authority of the City of Pasco and Franklin County is to provide safe, sanitary, and affordable housing and housing assistance; serving the needs of the low-income, very low-income, and extremely low-income population in the PHA's

jurisdiction in a non-discriminatory manner. To accomplish our mission, we will pursue partnerships with local agencies and pursue consolidation with other Housing Authorities.

FIVE-YEAR GOALS

The goals and objectives adopted by the Pasco Housing Authority are consistent with the Strategic Plan of the City of Pasco's Consolidated Plan:

Goal One: Encourage the availability of affordable housing to all economic segments of the population, promote a variety of residential densities and housing, and encourage preservation of existing housing stock and enhancing homeownership opportunities.

Objectives:

1. Encourage and assist revitalization of distressed neighborhoods through Housing Quality Standards inspection process and rehabilitation of four existing facilities.
2. Improve safety and livability of neighborhoods through partnerships with local Police Department and continued implementation of PHA's Drug Elimination Program.
3. Restore and improve properties through Comprehensive Modernization Program.
4. Reduce slum and blight conditions through Housing Quality Standards inspection process.

Goal Two: Provide decent housing

Objectives:

1. Provide affordable owner/occupied housing through the implementation of the HOME Program when applicable.
2. Make available permanent housing that is affordable to low income persons without discrimination through efficient operation of PHA's owned public housing program and efficient management of PHA's Section 8 rental assistance program.
3. Provide subsidies to low income person for existing rental housing through utilization of Federal Section 8 rental assistance programs and State Housing Finance Commission programs.

Goal Three: Assist Elimination of Barriers to Affordable Housing

Objectives:

1. Assist the City in identifying resources from private sector to reduce barriers to affordable housing.
2. Assist the City in identifying the number of homes in need of rehabilitation and assist implementation of the CDBG program to address rehabilitation needs to increase the housing stock of decent, affordable housing.
3. Assist the City in identifying residents whose income is a barrier to home ownership because of increasing home purchase prices; and assist the City in implementing HOME program to buy down mortgage to create more home ownership opportunities for the low income population.

AnnualPHAPlan
PHAFiscalYear2001
[24CFRPart903.7]

i. AnnualPlanType:

Select which type of Annual Plan the PHA will submit.

☐ **Standard Plan**

Streamlined Plan:

- ☒ **High Performing PHA**
☐ **Small Agency (<250 Public Housing Units)**
☐ **Administering Section 8 Only**

☐ **Troubled Agency Plan**

ii. Executive Summary of the Annual PHA Plan

[24CFRPart903.79(r)]

Provide a brief overview of the information in the Annual Plan, including highlights of major initiatives and discretionary policies the PHA has included in the Annual Plan.

iii. Annual Plan Table of Contents

[24CFRPart903.79(r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection.

Table of Contents

	<u>Page#</u>
Annual Plan	
1. Housing Needs	7
2. Financial Resources	13
3. Policies on Eligibility, Selection and Admissions	15
4. Rent Determination Policies	23
5. Operations and Management Policies	27
6. Grievance Procedures	28
7. Capital Improvement Needs	29
8. Demolition and Disposition	31
9. Designation of Housing	32
10. Conversion of Public Housing	33
11. Homeownership	34
12. Community Service Programs	36
13. Crime and Safety	38
14. Pets	45
15. Civil Rights Certifications (included with PHA Plan Certifications)	
16. Audit	

17. Asset Management

18. Other Information

Attachments

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the filename in parentheses in the space to the right of the title.

Required Attachments:

- ☒ Admissions Policy for Deconcentration
- ☒ FY2002 Capital Fund Program Annual Statement
- ☐ Most recent board -approved operating budget (Required Attachment for PHAs that are retrofitted or at risk of being designated troubled ONLY)

Optional Attachments:

- ☐ PHA Management Organizational Chart
- ☒ FY2002 Capital Fund Program 5 Year Action Plan
- ☒ Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text)
- ☐ Other (List below, providing each attachment name)

Supporting Documents Available for Review

Indicate which documents are available for public review by placing a mark in the "Applicable & On Display" column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	PHA Plan Certification of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
X	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdiction to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement. (see after table)	5 Year and Annual Plans
X	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA Board certification of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
Resolution #99/00-703	Public housing rent determination policies, including the methodology for setting public housing flat rents <input type="checkbox"/> check here if included in the public housing A&O Policy	Annual Plan: Rent Determination
Resolution #99/00-703	Schedule of flat rents offered each public housing development <input type="checkbox"/> check here if included in the public housing A&O Policy	Annual Plan: Rent Determination
Resolution #99/00-701	Section 8 rent determination (payment standard) policies <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures <input checked="" type="checkbox"/> check here if included in the public housing A&O Policy	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD -approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
N/A	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
X	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
N/A	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
N/A	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
N/A	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
PHA letter 01.058	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
N/A	Approved or submitted public housing home ownership programs/plans	Annual Plan: Homeownership
N/A	Policies governing any Section 8 Homeownership program <input type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
X	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
X	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
N/A	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
N/A	The most recent Public Housing Drug Elimination Program (PHDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
X	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

Fair Housing Documentation:

Impediment 1

Although the city often waives setback requirements in order to accommodate the construction of ramps for accessibility purposes, there is no standardized process included in the existing regulations that provide a legal standing for these waivers. Although it has yet to be a problem, the lack of a specific exception in the codes and regulations could become an issue in the future.

Strategy

- ◆ City Community Development Department staff will request that the city Planning Department draft a formal change to city regulation that will include a standardized setback waiver request and approval process including required guidelines for waiver eligibility.
- ◆ Planning staff will develop a draft of proposed changes and present to the Planning Commission.

Evaluation Criteria and Oversight Responsibility

- ◆ A standardized procedure for granting set back waivers based on accessibility concerns will be proposed.
- ◆ It will be the Community Development Department staff who are responsible for seeing that this action is accomplished in time frames set forth.

Impediment 2

Lack of housing affordable to low and moderate income households in the west side of Pasco limits housing choice of those wishing to live in assisted housing to east side properties.

Strategy

- ◆ City Community Development Department staff will continue to work with the Pasco Housing Authority on its affordable housing development efforts in the Redwood Plaza and older areas of the city.
- ◆ The City will work with the Pasco Housing Authority to obtain additional Section 8 certificates for all of Pasco.

Evaluation Criteria and Oversight Responsibility

- ◆ It will be the Planning staff who is responsible for implementing these steps.

Impediment 3

Many applicants including Black, Native American, and Hispanic people have a much lower likelihood of being approved for conventional financing, limiting their access to homeownership. The most cited reason for denial of loan application was poor credit history, indicating that personal financial management is a major barrier to homeownership for many people.

Strategy

- ◆ In order to increase awareness and educational opportunities surrounding personal credit issues, the City Community Development Department staff will review the participants list of the annual "Family Affair" event to determine if Consumer Credit Counseling or similar non-profit is participating in the event. If not, the Community Development Department staff should request participation.
- ◆ City Community Development Department should request that the Housing Authority further examine this issue to determine if any of the credit counseling and/or household budgeting training offered can be better advertised or further outreach done.

Evaluation Criteria and Oversight Responsibility

- ◆ City Community Development staff will have an initial meeting with the Housing Authority and request that the responsibility of developing a plan for better

outreachandeducationbeundertakenandsubsequentlyoverseenbytheHousing Authority.

- ◆ CityCommunityDevelopmentStaffwillbegintoreviewHDMAdataona quarterlybasistotracktrendsanddetermineifadditionaloutreachandeducation effortsaremakinga difference.Thecitywillbeginthisactivityimmediately.

Impediment4&5

ThereisverylittleprofessionalrealestateassistancethatisbasedinPasco.This may limitaccesstoandchoiceamonglocalrealestateprofessionalswithcomprehensive, objectiveinformationaboutthePascomarket.Anecdotaldatapointstoakindof “steering”intherealestateservicestothearea.Itispossiblethatrealestate developmentprofessionalslocatedwithintheCityofPascowillnotsteercustomers away fromthePascomarket.

Strategy

- ◆ CityCommunityDevelopmentDepartmentstaffwillrequestthatEconomic DevelopmentDepartmentstaffdevelopastrategyforbringingadditionalreal estateservicestothearea.Itispossiblethatrealestatedevelopmentp rofessionals locatedwithintheCityofPascowillnotsteercustomersawayfromthePascoarea.
- ◆ CityCommunityDevelopmentDepartmentstaffwillcontactHUDOfficeofFair HousingandEqualOpportunityforsamplesofPublicServiceAnnouncements that explainpeople’srightsrelativetorealestateservices.BasedonHUDguidance, thecitywilldevelopaPublicServiceAnnouncementtoencouragepeoplewho haveexperience“steering”tofileacomplaint.Thiswillhelpthecitybetter documenttheproblem andaddressspecificincidentsastheyarereported.

EvaluationCriteriaandOversightResponsibility

- ◆ CommunityDevelopmentDepartmentstaffwillreviewprogressperiodically.
- ◆ CommunityDevelopmentDepartmentwillrequestguidancefromHUDandbegin theprocessofdevelopingalocalPSA.ThecompletionofthePSAandthe resultantdocumentationofcomplaintsreceivedwillmarksucces.

Impediment6

Lackofoutreachandeducationmaybepreventingasignificantamountofpotential homeownersfromactually enteringthemarket.Intherentalmarket,lackofoutreach andeducationmaybepreventing specialneedshouseholdsfromlocatingappropriate rentalhousing.Inaddition,languagebarriersremainanobstacleforHispanicrenters.

Strategy

- ◆ CityCommuni tyDevelopmentDepartmentstaffwillrequestguidancefromthe CoalitionoftheResponsiblyDisabled(CORD)regardingincreasedandimproved outreachtechniquesforhousingandthedisabled.

- ◆ CityCommunityDevelopmentDepartmentstaffwillbeginworkingwiththe HousingAuthoritytoimproveoutreachandeducationtechniquesforpotential homeowners.
- ◆ ObtainFairHousingPosterswritteninSpanishandEnglish.Ensurethatposters aredisplayedatHUD -assistedhousingprojects,localSeniorCenter,YouthCenter, andthePascoHousingAuthority.

EvaluationCriteriaandOversightResponsibility

- ◆ ItwillbetheCommunityDevelopmentDepartmentstaffwhoisresponsiblefor seeingthatinitialcontactsaremadewithCORDandtheHousingAuthority.

(SeeRegionalFairHousingPlanpreparedbyCommonGround,November2001, pages9 -11.)

1.StatementofHousingNeeds

[24CFRPart903.79(a)]

A.HousingNeedsofFamiliesintheJurisdiction/sServedbythePHA

BasedupontheinformationcontainedintheConsolidated Plan/applicabletothejurisdiction,and/or otherdataavailabletothePHA,provideastatementofthehousingneedsinthejurisdictionby completingthefollowingtable.Inthe“Overall”Needscolumn,providetheestimatednumberofrenter familiesthathavehousingneeds.Fortheremainingcharacteristics,ratetheimpactofthatfactoronthe housingneedsforeachfamilytype,from1to5,with1being“noimpact”and5being“severeimpact.” UseN/AtoindicatethatnoinformationisavailableuponwhichthePHAcannmakethisassessment.

HousingNeedsofFamiliesintheJurisdiction byFamilyType							
FamilyType	Overall 1,441	Afford- ability	Supply	Quality	Access- ibility	Size	Loca- tion
Income<=30% ofAMI	798	5	1	3	1	3	1
Income>30%but <=50%ofAMI	490	4	1	3	1	3	1
Income>50%but <80%ofAMI	153	3	1	2	1	3	1
Elderly	N/A	N/A	N/A	2	1	N/A	2
Familieswith Disabilities	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Race/Ethnicity	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Race/Ethnicity	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Race/Ethnicity	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Race/Ethnicity	N/A	N/A	N/A	N/A	N/A	N/A	N/A

WhatsourcesofinformationdidthePHAusetoconductthisanalysis?(Checkallthat apply;allmaterials mustbemadeavailableforpublicinspection.)

- ☒ Consolidated Plan of the Jurisdiction/s
Indicate year: 2000 - 2004
(Per City Staff as of 3/15/02: no changes made to the Consolidated Plan)
- ☐ U.S. Census data: the Comprehensive Housing Affordability Strategy ("CHAS") dataset
- ☐ American Housing Survey data
Indicate year:
- ☐ Other housing market study
Indicate year:
- ☐ Other sources: (list and indicate year of information)

B. Housing Needs of Families on the Public Housing and Section 8 Tenant-Based Assistance Waiting Lists

State the housing needs of the families on the PHA's waiting list/s. **Complete one table for each type of PHA - wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input type="checkbox"/> Section 8 tenant-based assistance			
<input checked="" type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	46		83
Extremely low income <= 30% AMI	12	26%	
Very low income (> 30% but <= 50% AMI)	33	72%	
Low income (> 50% but < 80% AMI)	1	2%	
Families with children	43	94%	
Elderly families	0	0%	
Families with Disabilities	3	6%	
Race/ethnicity (White/Hispanic)	16	35%	

HousingNeedsofFamiliesontheWaitingList			
Race/ethnicity (White/Non-Hispanic)	27	59%	
Race/ethnicity (Black)	2	4%	
Race/ethnicity (Asian/Pacific Islander)	1	2%	
Characteristicsby BedroomSize (PublicHousing Only)			
1BR	16	35%	
2BR	28	61%	
3 BR	2	43%	
4BR	0	0%	
5BR	0	0%	
5+BR	0	0%	
Isthewaitinglistclosed(selectone)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Ifyes: Howlonghasitbeenclosed(#ofmonths)? DoesthePHAexpecttoreopenthelistinthePHAPlanyear? <input type="checkbox"/> No <input type="checkbox"/> Yes DoesthePHApermitspecificcategoriesoffamiliesontothewaitinglist,evenif generallyclosed? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			

HousingNeedsofFamiliesontheWaitingList			
Waitinglisttype:(selectone) <input checked="" type="checkbox"/> Section8tenant -basedassistance <input type="checkbox"/> PublicHousing <input type="checkbox"/> CombinedSection8andPublicHousing <input type="checkbox"/> PublicHousingSite -Basedorsub -jurisdictionalwaitinglist(optional) Ifused,identifywhichdevelopment/subjurisdiction:			
	#offamilies	%oftotalfamilies	AnnualTurnover
Waitinglisttotal	100		88
Extremelylow income<=30%AMI	22	22%	
Verylowincome (>30%but<=50% AMI)	75	75%	

Housing Needs of Families on the Waiting List			
Low income (>50% but <80% AMI)	3	3%	
Families with children	73	73%	
Elderly families	14	14%	
Families with Disabilities	13	13%	
Race/ethnicity (White/Hispanic)	24	24%	
Race/ethnicity (White/Non-Hispanic)	68	68%	
Race/ethnicity (Black)	7	7%	
Race/ethnicity (Asian/Pacific Islander)	1	1%	
Characteristics by Bedroom Size (Public Housing Only)			
1BR			
2BR			
3BR			
4BR			
5BR			
5+BR			
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes: How long has it been closed (# of months)? Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			

C.Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

(1) Strategies

Need: Shortage of affordable housing for all eligible populations

Strategy 1: Maximize the number of affordable units available to the PHA within its current resources by:

Select all that apply

- ☒ Employ effective maintenance and management policies to minimize the number of public housing units off -line
- ☐ Reduce turnover time for vacated public housing units
- ☐ Reduce time to renovate public housing units
- ☐ Seek replacement of public housing units lost to the inventory through mixed financed development
- ☐ Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- ☐ Maintain or increase section 8 lease -uprates by establishing payment standards that will enable families to rent throughout the jurisdiction
- ☐ Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- ☐ Maintain or increase section 8 lease -uprates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- ☐ Maintain or increase section 8 lease -uprates by effectively screening Section 8 applicants to increase owner acceptance of program
- ☐ Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- ☐ Other (list below)

Strategy 2: Increase the number of affordable housing units by:

Select all that apply

- ☒ Apply for additional section 8 units should they become available
- ☐ Leverage affordable housing resources in the community through the creation of mixed -finance housing
- ☐ Pursue housing resources other than public housing or Section 8 tenant -based assistance.
- ☐ Other: (list below)

Need: Specific Family Types: Families at or below 30% of median

Strategy 1: Target available assistance to families at or below 30% of AMI

Select all that apply

- ☐ Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- ☐ Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant -based section 8 assistance
- ☐ Employ admissions preferences aimed at families with economic hardships

- ☐ Adoptrentpoliciestosupportandencouragework
☒ Other:(listbelow) **Maintainexistingoutreachefforts**

Need:SpecificFamilyTypes:Familiesatorbelow50%ofmedian

Strategy1:Targetavailable assistanceto familiesatorbelow50%ofAMI

Selectallthatapply

- ☒ Employadmissionspreferencesaimedatfamilieswhoareworking
☐ Adoptrentpoliciestosupportandencouragework
☐ Other:(listbelow w)

Need:SpecificFamilyTypes:TheElderly

Strategy1: Targetavailableassistancetotheelderly:

Selectallthatapply

- ☐ Seekdesignationofpublichousingfortheelderly
☐ Applyforspecial -purposevoucherstargetedtotheelderly,shouldtheybecome available
☒ Other:(listbelow) **Maintainexistingoutreachefforts**

Need:SpecificFamilyTypes:FamilieswithDisabilities

Strategy1: TargetavailableassistancetoFamilieswithDisabilities:

Selectallthatapply

- ☐ Seekdesignationofpublichousingforfamilieswithdisabilities
☐ Carryoutthemodificationsneededinpublichousingbasedonthesection504 NeedsAssessmentforPublicHousing
☐ Applyforspecial -purposevoucherstargetedtofamilieswithdisabilities, shouldtheybecomeavailable
☐ Affirmativelymarkettolocalnon -profitagenciesshatassistfamilieswith disabilities
☒ Other:(listbelow) **Maintainexistingoutreachefforts**

Need:SpecificFamilyTypes:Racesorethnicitieswithdisproportionatehousing needs

Strategy1:IncreaseawarenessofPHAresourcesamongfamiliesofracesand ethnicitieswithdisproportionateneeds:

Selectifapplicable

- ☐ Affirmativelymarkettoraces/ethnicitiesshowntohavedisproportionate housingneeds

☒ Other:(listbelow) **Maintainexistingoutreachefforts**

Strategy2:Conductactivitiestoaffirmativelyfurtherfairhousing

Selectallthatapply

- ☐ Counselsection8tenantsastolocationofunitsoutsideofareasofpovertyor minorityconcentrationandassistthemtolocatethoseunits
- ☐ Marketthesection8programtoownersoutsideofareas ofpoverty/minority concentrations
- ☒ Other:(listbelow) **Continueparticipationandsponsorshipoffairhousing annualforumsforthegeneralpublic.**

OtherHousingNeeds&Strategies:(listneedsandstrategiesbelow)

(2)Reasonsfor SelectingStrategies

Ofthefactorslistedbelow,selectallthatinfluencedthePHA'sselectionofthe strategiesitwillpursue:

- ☒ Fundingconstraints
- ☒ Staffingconstraints
- ☐ Limitedavailabilityofsite sforassistedhousing
- ☐ Extenttowhichparticularhousingneedsaremetbyotherorganizationsinthe community
- ☒ EvidenceofhousingneedsasdemonstratedintheConsolidatedPlanandother informationavailabletothePH A
- ☐ InfluenceofthehousingmarketonPHAprograms
- ☒ Communityprioritiesregardinghousingassistance
- ☒ Resultsofconsultationwithlocalorstategovernment
- ☐ Resultsofconsultationwith residentsandtheResidentAdvisoryBoard
- ☐ Resultsofconsultationwithadvocacygroups
- ☐ Other:(listbelow)

2. StatementofFinancialResources

[24CFRPart903.79(b)]

Listthefinancialresourcesthatareanticipated tobeavailabletothePHAforthesupportofFederal publichousingandtenant -basedSection8assistanceprogramsadministeredbythePHAduringthePlan year.Note:thetableassumes thatFederalpublichousingortenantbasedSection8assistancegr ant fundsareexpendedoneligiblepurposes;therefore,usesofthesefundsneednotbestated.Forother funds,indicatetheuseforthosefundsasoneofthefollowingcategories:publichousingoperations, publichousingcapitalimprovements,publicho usingsafety/security,publichousingsupportiveservices, Section8tenant -basedassistance,Section8supportiveservicesorother.

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
1. Federal Grants (FY 2002 grants)		
a) Public Housing Operating Fund	500,000	
b) Public Housing Capital Fund	581,702	
c) HOPEVI Revitalization	N/A	
d) HOPEVI Demolition	N/A	
e) Annual Contributions for Section 8 Tenant -Based Assistance	1,260,735	
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)	0	
g) Resident Opportunity and Self - Sufficiency Grants	N/A	
h) Community Development Block Grant	N/A	
i) HOME	N/A	
Other Federal Grants (list below)		
Family Self -Sufficiency	17,000	Escrow Payments
2. Prior Year Federal Grants (unobligated funds only) (list below)		
2000 Capital Fund Grant	257,000	
2001 Capital Fund Grant	143,000	
3. Public Housing Dwelling Rental Income	525,000	PH
4. Other income (list below)		
Late Fees, Reimbursements	10,000	PH
4. Non -federal sources (list below)		
Interest	6,000	PH
Total resources	3,300,437	

We specifically reserve the right to change this financial resources statement based on more recent, more complete information.

3.PHAPoliciesGovernin gEligibility,Selection,andAdmissions

[24CFRPart903.79(c)]

A.PublicHousing

Exemptions:PHAsthatdonotadministerpublichousingarenotrequiredto completesubcomponent 3A.

(1)Eligibility

a. Whendoes the PHA verify eligibility for admission to public housing? (select all that apply)

- ☐ When families are within a certain number of being offered a unit: (state number)
- ☐ When families are within a certain time of being offered a unit: (state time)
- ☒ Other: (describe) **For admissions, verifications will be considered valid if dated no earlier than 90 days prior to the admission date.**

b. Which non -income (screening) factors does the PHA use to establish eligibility for admission to public housing? (select all that apply)?

- ☒ Criminal or Drug -related activity
- ☒ Rental history
- ☒ Housekeeping
- ☒ Other (describe) **History of valid complaints, i.e., disturbing neighbors, destruction of property, fraud in connection with any housing program, outstanding payments to Housing Authority, outstanding payments to public utilities, evictions or termination of assistance or occupancy.**

c. ☒ Yes ☐ No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

d. ☒ Yes ☐ No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

e. ☐ Yes ☒ No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC - authorized source)

The extent of the criminal records search depends on the residence of the applicant for the past three years.

(2)WaitingListOrganization

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- ☒ Community-wide list
- ☐ Sub-jurisdictional lists
- ☐ Site-based waiting lists

☐ Other(describe)

b. Where may interested persons apply for admission to public housing?

- ☒ PHA main administrative office
☐ PHA development site management office
☐ Other(list below)

c. If the PHA plan to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**

1. How many site-based waiting lists will the PHA operate in the coming year?

2. ☐ Yes ☐ No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously HUD-approved site-based waiting list plan)?
If yes, how many lists?

3. ☐ Yes ☐ No: May families be on more than one list simultaneously?
If yes, how many lists?

4. Where can interested persons obtain more information about an design to be on the site-based waiting lists (select all that apply)?

- ☐ PHA main administrative office
☐ All PHA development management offices
☐ Management offices at developments with site-based waiting lists
☐ At the development to which they would like to apply
☐ Other(list below)

(3) Assignment

a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)

- ☒ One
☐ Two
☐ Three or More

b. ☒ Yes ☐ No: Is this policy consistent across all waiting list types?

c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

(4) Admissions Preferences

a. Income targeting:

☐ Yes ☒ No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?

b. Transfer policies:

In what circumstances will transfer take precedence over new admissions? (list below)

- ☒ Emergencies
- ☐ Overhoused
- ☐ Underhoused
- ☐ Medical justification
- ☒ Administrative reasons determined by the PHA (e.g., to permit modernization work) **Administrative transfers will be processed with new admissions using a ratio of one transfer for every five new admissions.**
- ☐ Resident choice: (state circumstances below)
- ☐ Other: (list below)

c. Preferences

1. ☒ Yes ☐ No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If 'no' is selected, skip to subsection **(5) Occupancy**)
2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- ☐ Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- ☐ Victims of domestic violence
- ☐ Substandard housing
- ☐ Homelessness
- ☐ High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- ☒ Working families and those unable to work because of age or disability
- ☐ Veterans and veterans' families
- ☐ Residents who live and/or work in the jurisdiction
- ☐ Those enrolled currently in educational, training, or upward mobility programs
- ☐ Households that contribute to meeting income goals (broad range of incomes)
- ☐ Households that contribute to meeting income requirements (targeting)
- ☐ Those previously enrolled in educational, training, or upward mobility programs
- ☐ Victims of reprisals or hate crimes
- ☐ Other preference(s) (list below)

3.If the PHA will employ admissions preferences, please prioritize by placing a “1” in the space that represents your first priority, a “2” in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a points system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

Date and Time

Former Federal preferences:

Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
 Victims of domestic violence
 Substandard housing
 Homelessness
 High rent burden

Other preferences (select all that apply)

- ☒ Working families and those unable to work because of age or disability
- ☐ Veterans and veterans' families
- ☐ Residents who live and/or work in the jurisdiction
- ☐ Those enrolled currently in educational, training, or upward mobility programs
- ☐ Household that contribute to meeting income goals (broad range of incomes)
- ☐ Household that contribute to meeting income requirements (targeting)
- ☐ Those previously enrolled in educational, training, or upward mobility programs
- ☐ Victims of reprisals or hate crimes
- ☐ Other preference(s) (list below)

4. Relationship of preferences to income targeting requirements:

- ☐ The PHA applies preferences within income tiers
- ☒ Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Occupancy

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- ☒ The PHA - resident lease
- ☒ The PHA's Admissions and (Continued) Occupancy policy
- ☐ PHA briefing seminars or written materials
- ☐ Other source (list)

b. How often must residents notify the PHA of changes in family composition?

(select all that apply)

- ☒ At an annual reexamination and lease renewal
- ☒ Anytime family composition changes
- ☒ At family request for revision
- ☒ Other (list) **Within ten days, residents shall advise PHA whenever there is a change in occupancy.**

(6) Deconcentration and Income Mixing

a. ☐ Yes ☒ No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?

b. ☐ Yes ☒ No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply)

- ☐ Adoption of site based waiting lists
If selected, list targeted developments below:
- ☐ Employing waiting list "skipping" to achieve deconcentration of poverty or income mixing goals at targeted developments
If selected, list targeted developments below:
- ☐ Employing new admission preferences at targeted developments
If selected, list targeted developments below:
- ☐ Other (list policies and developments targeted below)

d. ☐ Yes ☒ No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

e. If the answer to d was yes, how would you describe these changes? (select all that apply)

- ☐ Additional affirmative marketing
- ☐ Actions to improve the marketability of certain developments
- ☐ Adoption or adjustment of ceiling rents for certain developments
- ☐ Adoption of rent incentives to encourage deconcentration of poverty and income-mixing
- ☐ Other (list below)

f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher -income families? (select all that apply)

- ☒ Not applicable: results of analysis did not indicate a need for such efforts
☐ List (any applicable) developments below:

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower -income families? (select all that apply)

- ☒ Not applicable: results of analysis did not indicate a need for such efforts
☐ List (any applicable) developments below:

B. Section 8

Exemptions: PHAs that do not administer section 8 are not required to complete sub -component 3B. Unless otherwise specified, all questions in this section apply only to the tenant assistance program (vouchers, and until completely merged into the voucher program, certificates).

(1) Eligibility

a. What is the extent of screening conducted by the PHA? (select all that apply)

- ☐ Criminal or drug -related activity only to the extent required by law or regulation
☒ Criminal and drug-related activity, more extensively than required by law or regulation
☐ More general screening than criminal and drug -related activity (list factors below)
☒ Other (list below)
Fraud in connection with any housing program evictions or terminations of assistance or occupancy outstanding rent, or other amounts owed to another Housing Authority.

b. ☒ Yes ☐ No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

c. ☒ Yes ☐ No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

d. ☐ Yes ☒ No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC - authorized source)

e. Indicate what kinds of information you share with prospective landlords? (select all that apply)

- ☒ Criminal or drug -related activity
☒ Other (describe below)
Tenancy history, rent and tenant damage history.

(2)WaitingListOrganization

a. With which of the following program waiting lists is the section 8 tenant -based assistance waiting list merged? (select all that apply)

- ☒ None
- ☐ Federal public housing
- ☐ Federal moderate rehabilitation
- ☐ Federal project -based certificate program
- ☐ Other federal or local program (list below)

b. Where may interested persons apply for admission to section 8 tenant -based assistance? (select all that apply)

- ☒ PHA main administrative office
- ☐ Other (list below)

(3)SearchTime

a. ☒ Yes ☐ No: Does the PHA give extensions on standard 60 -day period to search for a unit?

If yes, state circumstances below:

1. Whether the family has requested the extension prior to the expiration of the certificate/voucher;
2. Whether the family can provide documentation demonstrating good faith effort to locate suitable housing;
3. Whether it is reasonable to assume that the family, with an extension, will be able to use the certificate/voucher by locating suitable housing;
4. Whether, due to disability, and extension of the certificate/voucher would constitute a reasonable accommodation.

(4)AdmissionsPreferences

a. Income targeting

☐ Yes ☒ No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

b. Preferences

1. ☒ Yes ☐ No: Has the PHA established preferences for admission to section 8 tenant-based assistance (other than date and time of application) (if no, skip to subcomponent **(5)Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- ☐ Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- ☐ Victims of domestic violence
- ☐ Substandard housing
- ☐ Homelessness
- ☐ High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- ☒ Working families and those unable to work because of age or disability
- ☐ Veterans and veterans' families
- ☐ Residents who live and/or work in your jurisdiction
- ☐ Those enrolled currently in educational, training, or upward mobility programs
- ☐ Households that contribute to meeting income goals (broad range of incomes)
- ☐ Households that contribute to meeting income requirements (targeting)
- ☐ Those previously enrolled in educational, training, or upward mobility programs
- ☐ Victims of reprisals or hate crimes
- ☐ Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a points system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

Date and Time

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden

Other preferences (select all that apply)

- ☒ Working families and those unable to work because of age or disability
- ☐ Veterans and veterans' families
- ☐ Residents who live and/or work in your jurisdiction
- ☐ Those enrolled currently in educational, training, or upward mobility programs

- ☐ Householdsthat contributetomeetingincomegoals(broadrangeofincomes)
- ☐ Householdsthatcontributetomeetingincomerequirements(targeting)
- ☐ Thosepreviouslyenrolledineducational,training,orupwardmobility programs
- ☐ Victimsofreprisalsorhatecrimes
- ☐ Otherpreference(s)(listbelow)

4. Among applicants on the waiting list with the equal preference status, how are applicants selected? (select one)

- ☒ Date and time of application
- ☐ Drawing (lottery) or other random choice technique

5. If the PHA plan to employ preferences for “residents who live and/or work in the jurisdiction” (select one)

- ☐ This preference has previously been reviewed and approved by HUD
- ☐ The PHA requests approval for this preference through this PHA Plan

6. Relationship of preference to income targeting requirements: (select one)

- ☐ The PHA applies preferences within income tiers
- ☐ Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Special Purpose Section 8 Assistance Programs

a. In which documents or other reference materials are the policies governing eligibility, selection, and admission to any special -purpose section 8 program administered by the PHA contained? (select all that apply)

- ☒ The Section 8 Administrative Plan
- ☐ Briefing sessions and written materials
- ☐ Other (list below)

b. How does the PHA announce the availability of any special -purpose section 8 program to the public?

- ☒ Through published notices
- ☒ Other (list below)

Community wide media, distribution of flyers, outreach contact to minority agencies, agencies, and employers of disabled and low income clients.

4. PHA Rent Determination Policies

[24 CFR Part 903.79(d)]

A. Public Housing

Exemptions: PHA that do not administer public housing are not required to complete sub -component 4A.

(1) Income Based Rent Policies

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

☒ The PHA will not employ any discretionary rent -setting policies for income based rent in public housing. Income -based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub -component (2))

---or---

☐ The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- ☐ \$0
☐ \$1-\$25
☒ \$26-\$50

2. ☐ Yes ☒ No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below :

c. Rents set at less than 30% than adjusted income

1. ☐ Yes ☒ No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

- ☐ For the earned income of a previously unemployed household member
☐ For increases in earned income
☐ Fixed amount (other than general rent -setting policy)

If yes, state amount/s and circumstances below:

- ☐ Fixed percentage (other than general rent -setting policy)
If yes, state percentage/s and circumstances below:
- ☐ For household heads
☐ For other family members
☐ For transportation expenses
☐ For the non-reimbursed medical expenses of non-disabled or non-elderly families
☐ Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

- ☒ Yes for all developments
☐ Yes but only for some developments
☐ No

2. For which kinds of developments are ceiling rents in place? (select all that apply)

- ☒ For all developments
☐ For all general occupancy developments (not elderly or disabled or elderly only)
☐ For specified general occupancy developments
☐ For certain parts of developments; e.g., the high-rise portion
☐ For certain size units; e.g., larger bedroom sizes
☐ Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

- ☐ Market comparability study
☒ Fair market rents (FMR)
☐ 95th percentile rents
☐ 75 percent of operating costs
☐ 100 percent of operating costs for general occupancy (family) developments
☐ Operating costs plus debt service
☐ The "rental value" of the unit
☐ Other (list below)

f. Rent redeterminations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- ☐ Never
☐ At family option
☐ Anytime the family experiences an income increase
☐ Anytime a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold) _____
☒ Other (list below)

Residents shall advise PHA in writing within 10 days of any increase in income of any household member. Residents shall advise PHA within 10 days of any change in family composition.

- g. ☐ Yes ☒ No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12-month disallowance of earned income and phasing in of rent increases in the next year?

(2) Flat Rents

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- ☐ The section 8 rent reasonableness study of comparable housing
☐ Survey of rents listed in local newspaper
☐ Survey of similar unassisted units in the neighborhood
☒ Other (list/describe below)

Survey of similar assisted and unassisted units in the neighborhood.

B. Section 8 Tenant -Based Assistance

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Payment Standards

Describe the voucher payment standards and policies.

- a. What is the PHA's payment standard? (select the category that best describes your standard)

- ☒ At or above 90% but below 100% of FMR
☐ 100% of FMR
☐ Above 100% but at or below 110% of FMR
☐ Above 110% of FMR (if HUD approved; describe circumstances below)

- b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)

- ☐ FMRs are inadequate to ensure success among assisted families in the PHA's segment of the FMR area

- ☐ ThePHAhaschosentoserveadditionalfamiliesbyloweringthepayment standard
- ☐ Reflectsmarketorsubmarket
- ☒ Other(listbelow) **90%ofFMRisbothhighenoughtopermitaselectionof unitsandneighborhoodsandlowenoughtoserveasmanyfamiliesas possible.**

c.IfthepaymentstandardishigherthanFMR,whyhasthePHAchosenthislevel?
(selectallthatapply)

- ☐ FMRsarenotadequatetoensuresuccessamongassistedfamiliesinthePHA's segmentoftheFMRarea
- ☐ Reflectsmarketorsubmarket
- ☐ Toincreasehousingoptionsforfamilies
- ☐ Other(list below)

d.Howoftenarepaymentstandardsreevaluatedforadequacy?(selectone)

- ☒ Annually
- ☐ Other(listbelow)

e.WhatfactorswillthePHAconsiderinitsassessmentoftheadquacyofits paymentstandard?(select allthatapply)

- ☒ Successratesofassistedfamilies
- ☒ Rentburdensofassistedfamilies
- ☒ Other(listbelow)
- Marketvacancyrates**
- Marketrents**
- Sizeandqualityofunitsleasedundertheprogram.**

(2)MinimumRent

a.WhatamountbestreflectsthePHA'sminimumrent?(selectone)

- ☐ \$0
- ☐ \$1-\$25
- ☒ \$26-\$50

b. ☐ Yes ☒ No:Has thePHA adopted any discretionary minimum rent hardship exemption policies?(if yes, list below)

5. Operations and Management

[24CFR Part 903.79(e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

A. PHA Management Structure

Describe the PHA's management structure and organization.
(select one)

- ☐ An organization chart showing the PHA's management structure and organization is attached.
- ☐ A brief description of the management structure and organization of the PHA follows:

B. HUD Programs Under PHA Management

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use "NA" to indicate that the PHA does not operate any of the programs listed below.)

Program Name	Units or Families Served at Year Beginning	Expected Turnover
Public Housing		
Section 8 Vouchers		
Section 8 Certificates		
Section 8 Mod Rehab		
Special Purpose Section 8 Certificates/Vouchers (list individually)		
Public Housing Drug Elimination Program (PHDEP)		
Other Federal Programs (list individually)		

C. Management and Maintenance Policies

List the PHA's public housing management and maintenance policy documents, manuals and handbooks that contain the Agency's rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

(1) Public Housing Maintenance and Management: (list below)

(2) Section 8 Management: (list below)

6. PHA Grievance Procedures

[24 CFR Part 903.79(f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8 - Only PHAs are exempt from sub-component 6A.

A. Public Housing

1. ☐ Yes ☐ No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list addition to federal requirements below:

2. Which PHA offices should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)
- ☐ PHA main administrative office
- ☐ PHA development management offices
- ☐ Other (list below)

B. Section 8 Tenant -Based Assistance

1. ☐ Yes ☐ No: Has the PHA established informal review procedures for applicants to the Section 8 tenant -based assistance program and informal hearing procedures for families assisted by the Section 8 tenant -based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list addition to federal requirements below:

2. Which PHA offices should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)
- ☐ PHA main administrative office
- ☐ Other (list below)

7. Capital Improvement Needs

[24 CFR Part 903.79(g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

A. Capital Fund Activities

Exemptions from sub -component 7A: PHA that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

(1) Capital Fund Program Annual Statement

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long -term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD -52837.

Select one:

- ☒ The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment (state name) **HUD-52837**

-or-

- ☐ The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert there)

(2) Optional 5 -Year Action Plan

Agencies are encouraged to include a 5 -Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD -52834.

- a. ☒ Yes ☐ No: Is the PHA providing an optional 5 -Year Action Plan for the Capital Fund? (if no, skip to sub -component 7B)

b. If yes to question a, select one:

- ☒ The Capital Fund Program 5 -Year Action Plan is provided as an attachment to the PHA Plan as Attachment (state name) **HUD-52834**

-or-

- ☐ The Capital Fund Program 5 -Year Action Plan is provided below: (if selected, copy the CFP Optional 5 Year Action Plan from the Table Library and insert here)

B. HOPE VI and Public Housing Development and Replacement Activities (Non -Capital Fund)

Applicability of sub -component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

- ☐ Yes ☒ No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)
b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name:

2. Development (project) number:

3. Status of grant: (select the statement that best describes the current status)

- ☐ Revitalization Plan under development
☐ Revitalization Plan submitted, pending approval
☐ Revitalization Plan approved
☐ Activities pursuant to an approved Revitalization Plan underway

- ☐ Yes ☒ No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?

If yes, list development name/s below:

☐ Yes ☒ No: d) Will the PHA be engaging in any mixed -financed development activities for public housing in the Plan year?
If yes, list developments or activities below:

☐ Yes ☒ No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?
If yes, list developments or activities below:

8. Demolition and Disposition

[24 CFR Part 903.79(h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1. ☐ Yes ☒ No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If "No", skip to component 9; if "yes", complete one activity description for each development.)

2. Activity Description

☐ Yes ☐ No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If "yes", skip to component 9. If "No", complete the Activity Description table below.)

Demolition/Disposition Activity Description	
1a. Development name:	
1b. Development (project) number:	
2. Activity type: Demolition <input type="checkbox"/> Disposition <input type="checkbox"/>	
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>	
4. Date application approved, submitted, or planned for submission: (DD/MM/YY)	
5. Number of units affected:	
6. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development	
7. Timeline for activity: a. Actual or projected start date of activity: b. Projected end date of activity:	

9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities

[24CFR Part 903.79(i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1. ☐ Yes ☒ No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If "No", skip to component 10. If "yes", complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description

- ☐ Yes ☐ No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If "yes", skip to component 10. If "No", complete the Activity Description table below.

Designation of Public Housing Activity Description	
1a. Development name:	
1b. Development (project) number:	
2. Designation type:	
Occupancy by only the elderly	<input type="checkbox"/>
Occupancy by families with disabilities	<input type="checkbox"/>
Occupancy by only elderly families and families with disabilities	<input type="checkbox"/>
3. Application status (select one)	
Approved; included in the PHA's Designation Plan	<input type="checkbox"/>
Submitted, pending approval	<input type="checkbox"/>
Planned application	<input type="checkbox"/>
4. Date this designation approved, submitted, or planned for submission: (DD/MM/YY)	
5. If approved, will this designation constitute a (select one)	
<input type="checkbox"/> New Designation Plan	
<input type="checkbox"/> Revision of a previously -approved Designation Plan?	
6. Number of units affected:	
7. Coverage of action (select one)	
<input type="checkbox"/> Part of the development	
<input type="checkbox"/> Total development	

10. Conversion of Public Housing to Tenant -Based Assistance

[24CFR Part 903.79(j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

A. Assessment of Reasonable Revitalization Pursuant to section 202 of the FY 1996 HUD Appropriations Act

HUD

1. ☐ Yes ☒ No: Have any of the PHA's developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If "No", skip to component 11; if "yes", complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

2. Activity Description

- ☐ Yes ☐ No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If "yes", skip to component 11. If "No", complete the Activity Description table below.

Conversion of Public Housing Activity Description
1a. Development name: 1b. Development (project) number:
2. What is the status of the required assessment? <input type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment result submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input type="checkbox"/> Other (explain below)
3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)
4. Status of Conversion Plan (select the statement that best describes the current status) <input type="checkbox"/> Conversion Plan in development <input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD - approved Conversion Plan underway
5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one) <input type="checkbox"/> Units addressed in a pending or approved demolition application (date submitted or approved: _____)

- ☐ Units addressed in a pending or approved HOPEVI demolition application
(date submitted or approved:)
- ☐ Units addressed in a pending or approved HOPEVI revitalization plan
(date submitted or approved:)
- ☐ Requirements no longer applicable: vacancy rates are less than 10 percent
- ☐ Requirements no longer applicable: site now has less than 300 units
- ☐ Other: (describe below)

B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937

C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937

11. Homeownership Programs Administered by the PHA

[24CFR Part 903.79(k)]

A. Public Housing

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1. ☐ Yes ☒ No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z -4). (If "No", skip to component 11B; if "yes", complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description

- ☐ Yes ☐ No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If "yes", skip to component 12. If "No", complete the Activity Description table below.)

Public Housing Homeownership Activity Description (Complete one for each development affected)
1a. Development name: 1b. Development (project) number:
2. Federal Program authority: <input type="checkbox"/> HOPEI <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one) <input type="checkbox"/> Approved; included in the PHA's Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission: (DD/MM/YYYY)
5. Number of units affected: 6. Coverage of action: (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

B. Section 8 Tenant Based Assistance

1. ☐ Yes ☒ No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 98.2? (If "No", skip to component 12; if "yes", describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

2. Program Description:

a. Size of Program

- ☐ Yes ☐ No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- ☐ 25 or fewer participants
☐ 26- 50 participants
☐ 51 to 100 participants
☐ more than 100 participants

b. PHA -established eligibility criteria

- ☐ Yes ☐ No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?
If yes, list criteria below:

12. PHA Community Service and Self-Sufficiency Programs

[24CFR Part 903.79(l)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8 - Only PHAs are not required to complete sub-component C.

A. PHA Coordination with the Welfare (TANF) Agency

1. Cooperative agreements:

- ☐ Yes ☐ No: Has the PHA entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? DD/MM/YY

2. Other coordination efforts between the PHA and TANF Agency (select all that apply)

- ☐ Client referrals
- ☐ Information sharing regarding mutual clients (for rent determinations and otherwise)
- ☐ Coordinate the provision of specific social and self-sufficiency services and programs to eligible families
- ☐ Jointly administer programs
- ☐ Partner to administer a HUD Welfare-to-Work voucher program
- ☐ Joint administration of other demonstration program
- ☐ Other (describe)

B. Services and programs offered to residents and participants

(1) General

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- ☐ Public housing rent determination policies
- ☐ Public housing admissions policies
- ☐ Section 8 admissions policies
- ☐ Preference in admission to section 8 for certain public housing families
- ☐ Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA

- ☐ Preference/eligibility for public housing home ownership option participation
- ☐ Preference/eligibility for section 8 home ownership option participation
- ☐ Other policies (list below)

b. Economic and Social self-sufficiency programs

- ☐ Yes ☐ No: Does the PHA coordinate, promote or provide any program to enhance the economic and social self-sufficiency of residents? (If "yes", complete the following table; if "no" skip to sub-component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use.)

Services and Programs				
Program Name & Description (including location, if appropriate)	Estimated Size	Allocation Method (waiting list/random selection/specific criteria/other)	Access (development office/ PHA main office/ other provider name)	Eligibility (public housing or section 8 participants or both)

(2) Family Self Sufficiency program/s

a. Participation Description

Family Self Sufficiency (FSS) Participation		
Program	Required Number of Participants (start of FY 2000 Estimate)	Actual Number of Participants (As of: DD/MM/YY)
Public Housing		
Section 8		

- b. ☐ Yes ☐ No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plan to take to achieve at least the minimum program size?
If no, list steps the PHA will take below:

C. Welfare Benefit Reductions

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)

- ☐ Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
- ☐ Informing residents of new policy on admission and reexamination
- ☐ Actively notifying residents of new policy at times in addition to admission and reexamination.
- ☐ Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
- ☐ Establishing a protocol for exchange of information with all appropriate TANF agencies
- ☐ Other: (list below)

D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937

13. PHA Safety and Crime Prevention Measures

[24CFR Part 903.79(m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to component D.

b-

A. Need for measures to ensure the safety of public housing residents

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)

- ☐ High incidence of violent and/or drug -related crime in some or all of the PHA's developments
- ☐ High incidence of violent and/or drug -related crime in the area surrounding or adjacent to the PHA's developments
- ☐ Residents fearful for their safety and/or the safety of their children
- ☐ Observed lower -level crime, vandalism and/or graffiti
- ☐ People on waiting list unwilling to move into one or more developments due to perceived and/or actual level of violent and/or drug -related crime
- ☐ Other (describe below)

2. What information or data did the PHA use to determine the need for PHA actions to improve safety of residents (select all that apply).

- ☐ Safety and security survey of residents
- ☐ Analysis of crime statistics over time for crimes committed "in and around" public housing authority

- ☐ Analysis of cost trends over time for repair of vandalism and removal of graffiti
- ☐ Resident reports
- ☐ PHA employee reports
- ☐ Police reports
- ☐ Demonstrable, quantifiable success with previous or ongoing anti-crime/anti-drug programs
- ☐ Other (describe below)

3. Which developments are most affected? (list below)

B. Crime and Drug Prevention activities the PHA has undertaken or plan to undertake in the next PHA fiscal year

1. List the crime prevention activities the PHA has undertaken or plan to undertake: (select all that apply)

- ☐ Contracting with outside and/or resident organizations for the provision of crime- and/or drug -prevention activities
- ☐ Crime Prevention Through Environmental Design
- ☐ Activities targeted to at-risk youth, adults, or seniors
- ☐ Volunteer Resident Patrol/Block Watchers Program
- ☐ Other (describe below)

2. Which developments are most affected? (list below)

C. Coordination between PHA and the police

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- ☐ Police involvement in development, implementation, and/or ongoing evaluation of drug -elimination plan
- ☐ Police provide crime data to housing authority staff for analysis and action
- ☐ Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- ☐ Police regularly testify in and otherwise support eviction cases
- ☐ Police regularly meet with the PHA management and residents
- ☐ Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- ☐ Other activities (list below)

2. Which developments are most affected? (list below)

D. Additional information as required by PHDEP/PHDEP Plan

PHA eligible for FY2000 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- ☐ Yes ☒ No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- ☐ Yes ☒ No: Has the PHA included the PHD EP Plan for FY2000 in this PHA Plan?
- ☐ Yes ☒ No: This PHDEP Plan is an Attachment. (Attachment Filename: ____)

Public Housing Drug Elimination Program Plan

[Not applicable for Pasco (WA) Housing Authority per e-mail from Kathleen Kuel, Seattle HUD Office]

Note: THIS PHDEP Plan template (HUD50075 - PHDEP Plan) is to be completed in accordance with Instructions located in applicable PIH Notices.

Annual PHDEP Plan Table of Contents:

1. General Information/History
2. PHDEP Plan Goals/Budget
3. Milestones
4. Certifications

Section 1: General Information/History**A. Amount of PHDEP Grant**

B. Eligibility type (Indicate with an "x") N1 _____ N2 _____
R XX _____

C. FFY in which funding is requested**D. Executive Summary of Annual PHDEP Plan**

In the space below, provide a brief overview of the PHDEP Plan, including highlights of major initiatives or activities undertaken. It may include a description of the expected outcomes. The summary must not be more than five (5) sentences long.

E. Target Areas

Complete the following table by indicating each PHDEP Target Area (development or site where activities will be conducted), the total number of units in each PHDEP Target Area, and the total number of individual sexpected to participate in PHDEP sponsored activities in each Target Area.

PHDEP Target Areas (Name of development(s) or site)	Total # of Units within the PHDEP Target Area(s)	Total Population to be Served within the PHDEP Target Area(s)

F. Duration of Program

Indicate the duration (number of months funds will be required) of the PHDEP Program proposed under this Plan (place an "x" to indicate the length of program by # of months. For "Other", identify the # of months).

6 Months _____ 12 Months _____ 18 Months _____
24 Months _____ Other _____

G. PHDEP Program History

Indicate each FY that funding has been received under the PHDEP Program (place an "x" by each applicable Year) and provide amount of funding received. If previously funded programs have not been closed out at the time of this submission, indicate the fund balance and anticipated completion date. For grant extensions received, place "GE" in column or "W" for waivers.

Fiscal Year of Funding	PHDEP Funding Received	Grant#	Fund Balance as of Date of this Submission	Grant Extensions or Waivers	Anticipated Completion Date

Section 2: PHDEP Plan Goals and Budget

A. PHDEP Plan Summary

In the space below, summarize the PHDEP strategy to address the needs of the target population/target area(s). Your summary should briefly identify: the broad goals and objectives, the role of plan partners, and your system or process for monitoring and evaluating PHDEP-funded activities. This summary should not exceed 5 - 10 sentences.

B. PHDEP Budget Summary

Enter the total amount of PHDEP funding allocated to each line item.

TOTAL PHDEP FUNDING	

C. PHDEP Plan Goals and Activities

In the tables below, provide information on the PHDEP strategy summarized above by budget line item. Each goal and objective should be numbered sequentially for each budget line item (where applicable). Use as many rows as necessary to list proposed activities (additional rows may be inserted in the tables). PHAs are not required to provide information in shaded boxes. Information provided must be concise — not to exceed two sentences in any column. Tables for line items in which the PHA has no planned goals or activities may be deleted.

9110 -ReimbursementofLawEnforcement					TotalPHDEPFunding:\$0		
Goal(s)							
Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount/ Source)	PerformanceIndic
1.							
2.							
3.							

9120 -SecurityPersonnel					TotalPHDEPFunding		
Goal(s)	Reducecrimerate/fearonPHAproperties,belowthatoftheCityofPascoasawhole						
Objectives	Haveyearlyburglaries, simpleassaultsonPHApropertyreduced,PartI&IIUCRratesatorbelowcityrateandincreaseresident’sfeelingsafer.						
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDep Funding	Other Funding (Amount /Source)	PerformanceIndica

9130 -EmploymentofInvestigators					TotalPHDEPFunding:\$0		
Goal(s)							
Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Oher Funding (Amount /Source)	PerformanceIndica
1.							
2.							
3.							

9140 - VoluntaryTenantPatrol					TotalPHDEPFunding:\$0		
Goal(s)							
Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDep Funding	Other Funding (Amount /Source)	PerformanceIndica
1.							
2.							
3.							

9150 - PhysicalImprovements					TotalPHDEPFunding:\$0		
Goal(s)							
Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDep Funding	Other Funding (Amount /Source)	PerformanceIndica
1.							
2.							
3.							

9160 -DrugPrevention					TotalPHDEPFunding:		
Goal(s)	Youth&Adultresidentparticipationineducational,recreational, employmentreadinessand communityorganizationprograms.						
Objectives	Ages6 -12yearswith44% participation,10% adultparticipation,50% ofresidents WHO knowat leastonenearbyneighbor.						
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	PerformanceIndica

9170 -DrugIntervention					TotalPHDEPFunding:\$0		
Goal(s)							
Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	PerformanceIndica

1.							
2.							
3.							

9180 -DrugTreatment					TotalPHDEPFunding:\$0		
Goal(s)							
Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	PerformanceIndica
1.							
2.							
3.							

9190 -OtherProgramCosts					TotalPHDEPFunds:\$0		
Goal(s)							
Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	PerformanceIndica
1.							
2.							
3.							

Section3:Expenditure/ObligationMilestones

IndicatebyBudgetLineItemandtheProposedActivity(basedontheinformationcontainedinSection 2PHDEPPlanBudgetandGoals),the%offundsthatwillbeexpended(atleast25%ofthetotalgrant award)andobligated(atleast50%ofthetotalgrantaward)within12monthsofgrantantexecution.

BudgetLine Item#	25%Expenditure ofTotalGrant FundsByActivity #	TotalPHDEP Funding Expended(sumof theactivities)	50%Obligation ofTotalGrant FundsbyActivity #	TotalPHDEP Funding Obligated(sumof theactivities)

Section 4: Certifications

14. RESERVED FOR PET POLICY

[24CFR Part 903.79(n)]

15. Civil Rights Certifications

[24CFR Part 903.79(o)]

Civil rights certifications are included in the PHA Plan Certification of Compliance with the PHA Plans and Related Regulations.

16. Fiscal Audit

[24CFR Part 903.79(p)]

1. ☒ Yes ☐ No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?
(If no, skip to component 17.)
2. ☒ Yes ☐ No: Was the most recent fiscal audit submitted to HUD?
3. ☐ Yes ☒ No: Were there any findings as the result of that audit?
4. ☐ Yes ☐ No: If there were any findings, do any remain unresolved?
If yes, how many unresolved findings remain? _____
5. ☐ Yes ☐ No: Have response to any unresolved findings been submitted to HUD?
If not, when are they due (state below)? _____

17. PHA Asset Management

[24CFR Part 903.79(q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performance and small PHAs are not required to complete this component.

1. ☐ Yes ☐ No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock, including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?

2. What types of asset management activities will the PHA undertake? (select all that apply)

- ☐ Not applicable
☐ Private management
☐ Development-based accounting
☐ Comprehensive stock assessment
☐ Other: (list below)

3. ☐ Yes ☐ No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

18. Other Information

[24 CFR Part 903.79(r)]

A. Resident Advisory Board Recommendations

1. ☒ Yes ☐ No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?
2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)
☐ Attached at Attachment (Filename)
☒ Provided below: (No resident comments were received at the RAB meeting; however, in order to increase participation, the PHA continued to encourage and consider comments through the date of the public hearing.)

**Resident Advisory Board Comments
Draft Agency Plan Meeting
February 15, 2002 -4:00p.m.**

(In order to increase participation on the Resident Advisory Board, the Pasco Housing Authority (PHA) has determined that all residents and participants in any PHA program are members of the Resident Advisory Board.)

Resident Attendees:

Resident Name	Resident Address
Maria Saucedo	812 S. 4 th Lane, #A
Margarita Chavez	1712 N. 24 th , #B6
Alexander Akopova	1320 W. Irving, #B
T. Akopova	1320 W. Irving, # B
Maria Iniguez	
Claudia Apolonio	1014 S. 4 th Lane
Guadalupe Yoguz	1712 N. 24 th Avenue, #C15
Rosa Ruesga	1712 N. 24 th Avenue, #D17
Andrea Ortiz	1712 N. 24 th Avenue, #E15
Alen Crinchur	1845 Leslie Road, #115 -E
Irina Belous	1845 Leslie Road, #C -107
Mara Guadalupe Lopez	312 W. Margaret, #A
Gloria Gutierrez	312 W. Margaret, #B
Julia I. Carrera	Cartmell Apartments, #208

EugeniaVazquez GuadalupeManzo NolbertaPortillo	1817CartmellStreet,#212 1549N.3 rd Avenue 1548N.3 rd Avenue
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Resident Attendees:(sign -in sheet above)

Staff Attendees: Bobbie Littrell, Karlene Navarre, Adella Salinas, Lisa Richwine

Distribution was made of the Section 8 Administrative Plan changes, Public Housing Occupancy Policies changes, and the PHA Plan. No changes were made to last year's plan.

Ms. Littrell informed the attendees that the existing Reasonable Accommodations Policy and the Tenant on Tenant Harassment Policy were added to the Administrative Plan and the Occupancy Policies. Residents indicated that they understand these policies.

Resident concerns involved utility increases and the lack of water for outside plants. Section 8 residents were advised to discuss their concerns with their landlords. They were also told changes in the Section 8 utility allowances would be coming soon. These changes will result in a decrease in tenant rent payment. These changes should be implemented within the next few months.

Residents were also reminded to inform Housing Authority Staff in writing whenever a change in their income or family composition occurs. These changes must be reported within 10 days of the change.

Residents made no comment on the PHA Plan.

F:/home/bobbie/wpdata/tenants/21502RAB

Public Comments Draft Agency Plan Meeting March 15, 2002 --4:00 p.m.

Staff Present: Bobbie Littrell, Lisa Richwine

Fernando Cayetano and Teresa Alvarez appeared for the Public Meeting. Staff member Paulina Riverad distributed the PHA Plan change index to them and explained (in Spanish) that the changes listed there were the only changes to the PHA Plan. They decided to take the sheets home and stated they would call if they have any comments regarding the changes. No calls were received as of March 18, 2002.

3. In what manner did the PHA address those comments? (select all that apply)

- ☒ Considered comments, but determined that no changes to the PHA Plan were necessary.
- ☐ The PHA changed portions of the PHA Plan in response to comments
List changes below:
- ☐ Other: (list below)

B. Description of Election process for Residents on the PHA Board

1. ☒ Yes ☐ No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)
2. ☐ Yes ☐ No: Was there a resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

3. Description of Resident Election Process

a. Nomination of candidates for place on the ballot: (select all that apply)

- ☐ Candidates were nominated by resident and assisted family organizations
- ☐ Candidates could be nominated by any adult recipient of PHA assistance
- ☐ Self-nomination: Candidates registered with the PHA and requested a place on ballot
- ☐ Other: (describe)

b. Eligible candidates: (select one)

- ☐ Any recipient of PHA assistance
- ☐ Any head of household receiving PHA assistance
- ☐ Any adult recipient of PHA assistance
- ☐ Any adult member of a resident or assisted family organization
- ☐ Other (list)

c. Eligible voters: (select all that apply)

- ☐ All adult recipients of PHA assistance (public housing and section 8 tenant based assistance)
- ☐ Representatives of all PHA resident and assisted family organizations
- ☐ Other (list)

C. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: (provide name here) **City of Pasco**
2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- ☒ ThePHAhasbaseditsstatementofneedsoffamiliesinthejurisdictiononthe needsexpressedin theConsolidatedPlan/s.
- ☒ ThePHAhasparticipatedinanyconsultationprocessorganizedandofferedby theConsolidatedPlanagencyinthedevelopmentoftheConsolidatedPlan.
- ☐ ThePHAhasconsultedwiththeConsolidate dPlanagencyduringthe developmentofthisPHAPlan.
- ☒ ActivitiestobeundertakenbythePHAinthecomingyearareconsistentwith theinitiativescontainedintheConsolidatedPlan.(listbelow)
- ☒ Other:(listbelow)
ThePHAwasapartnerandco -payerofconsultantthatconducted HousingNeedsAssessmentfortheConsolidatedPlan.ThePHAhas adoptedthegoalsandobjectivesoftheCity’sConsolidatedPlan.

3.TheConsolidatedPlanofthejurisdictionssupportsthePHA Planwiththefollowing actionsandcommitments:(describebelow) **TheConsolidatedPlanhasprovidedthe PHAwithBlockGrantandHOMEGrantfunds.**

D.OtherInformationRequiredbyHUD

Use this section to provide any additional information requested by HUD.

PHAPlanAmendments:QHWRASection5A(g)allowsagenciestoamendor modifytheirplans.

PHAAgencyPlandefinitionof“significantamendmentormodification”isas follows:

“Substantialdeviationsorsignificantamendmentsormodificationsar edefined asdiscretionarychangesintheplansorpoliciesofthehousingauthoritythat fundamentallychangethemission,goals,objectives,orplansoftheagencyand whichrequiretheformalapprovaloftheBoardofCommissioners.”

Attachments

Use this section to provide any additional attachments referenced in the Plans.

Pet Policy

The following pet policy which was developed with input from residents, housing management staff, other housing authorities, and HUD rules and regulations, seeks to provide residents with the opportunity to have pets within reasonable limits that will **protect both the property and the health and safety of other residents.**

Purpose of Pet Policy: To sustain a **decent, safe, and sanitary environment** for existing and prospective tenants, Pasco Housing Authority employees, and the public and to preserve the physical condition of Pasco Housing Authority property, a Pet Policy is established to provide the guidelines and requirements for responsible pet ownership.

Definitions:

1. **Service and Companion Animals:** Animals approved by the Housing Authority to serve as service or companion animals (animals that assist, support, or provide service to persons with disabilities) are not considered pets and generally do not fall under the guidelines of this Pet Policy. Approved service or companion animals shall not be subject to certain provisions of the Pet Policy; for example, the requirement for a Pet Deposit (see following) shall be waived. Other provisions, however, such as the Rules for Pet Care (see following), shall apply equally to service or companion animals as to pets, unless exemptions from any of the requirements have been requested and approved through the Housing Authority's reasonable accommodations procedure.

Requests for approval for service or companion animals must be made through the Housing Authority's **reasonable accommodations procedure**.

2. **Type of Allowable Common Household Pets:**
 - (a) Fish confined to an aquarium and/or bowls nolargerthan 50gallons in size ;
 - (b) Caged birds ;
 - (c) Dogs under 18 inches in height, measured at the shoulder and under 25 pounds in weight;
 - (d) **Domesticated** house cats;
 - (e) Caged or contained domesticated rodents such as gerbils, hamsters, and/or guinea pigs;
3. **Numbers of Allowable Common Household Pets**¹:
 - (a) **Not more than one animal of any kind in one -bedroom dwelling units.**
 - (b) A second animal compatible with the first, only in dwelling units having two or more bedrooms and spanning **at least 1,100 square feet**.
 - (c) No more than two animals of any species in any dwelling unit including caged animals but excluding aquariums.

¹Restrictions on the numbers of common household pets are based on recommendations made by **People for Ethical Treatment of Animals (PETA)** based on unit size, weight of the animal, inherent dangerousness, health of the animal, access to health care for the animal, and other extenuating circumstances, such as history of animal abuse or neglect.

4. **Pet Deposit:** A pet deposit of \$125 (\$25 of which is a non-refundable fee) for each pet up to two per unit is required for any allowable animal other than birds (caged) or fish to cover the potential costs of damage done by the pet(s) to the unit or common areas. For existing pets already approved by Pasco Housing Authority where a lower refundable pet deposit has been paid, no additional deposit will be required. However, if the resident transfers, the increase in deposit will apply.
5. **Nominal Fee:** A non-refundable nominal fee of \$25 is required to cover administration of pet policy procedures, such as; confirmation of pet compliance with policy, drafting lease rider and yearly monitoring of collection of required paperwork (license, registration, yearly inoculations, and spay/neuter certification).
6. **Pet License: Registration of dogs or cat eight weeks of age or older** is required in the City of Pasco. **Licensing procedures are local to the city.**
7. **Pet Rider to Tenant Lease:** Written documentation attached to the lease signed by tenant agreeing to compliance with provisions for pet ownership.
8. **Proof of Inoculations/Spay/Neuter:** Veterinarian written verification of required inoculations against rabies, distemper, parvovirus, and written certification of spay/neuter.
9. **Animals Not Allowed:** Animals, including dangerous animals as defined by state and local law, not allowed are defined below:
 - (a) Animals who would be allowed to produce offspring for sale;
 - (b) Dangerous animals, wild animals, feral (untamed, savage) animals and any other animals who are not amenable to routine human handling [City Code 8.02.010(18)];
 - (c) Animals of species commonly used on farms (i.e., chickens, goats);
 - (d) Non-human primates;
 - (e) Animals whose climatological needs cannot be met in the unaltered environment of the individual dwelling unit (i.e. reptiles);
 - (f) Pot-bellied pigs;
 - (g) Ferrets.
10. **Local, State, and Federal Ordinances Applied:** Local, State, and Federal laws and ordinances regarding pet supercede Pasco Housing Authority policy.

RESOLUTION#99/00 -695

Amending Occupancy Policies to Comply with Section 16 of the United States Housing Act to Establish Public Housing Deconcentration Requirements for the Pasco Housing Authority

July 13, 1999

WHEREAS Section 513 amends Section 16 of the United States Housing Act to establish among other things, public housing deconcentration requirements for admitting families with incomes below 30% of area median income, and related income targeting requirements; and

WHEREAS Public Housing Authorities are required to submit with their annual public housing agency plans an admission policy designed to provide for deconcentration of poverty and income mixing, by bringing higher income tenants into lower income public housing projects and bringing lower income tenants into higher income public housing projects .

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners make any necessary changes in our Admissions Policy with respect to deconcentration of very low income families and income mixing as required by Section 16 of the United States Housing Act of 1937. This resolution ratifies the Executive Order dated June 18, 1999.

PASSED AND ADOPTED this 13th day of July 1999.

(signed by Donna Brouns)
Chair, Board of Commissioners

(signed by Bobbie Littrell)
Secretary, Board of Commissioners

5 Year Plan Goals for Pasco Housing Authority

This list constitutes a progress report which indicates successful achievement on our outlined goals:

1. **Expand supply, improve quality and increase assisted housing choices:**
Applied for 26 Section 8 Preservation vouchers, 50 Family Unification Vouchers and 53 Fair Share Vouchers. We have received 50 Family Unification Vouchers to date. We've received \$360,000 HOME funds to construct four homes in our homeownership program for First-Time Homebuyers; and are pursuing \$300,000 in State Housing funds for construction of 70 units of assisted living. We are analyzing benefits of converting public housing to Section 8 to increase housing choices and promote deconcentration. We've maintained our High Performer status on both public housing management and voucher management and we continue to remodel our public housing family units.
2. **Provide improved living environment:**
We've implemented an interjurisdictional agreement with the neighboring Richland Housing Authority, which assures Franklin County clients access into the higher income neighborhoods of Benton County and we continue to request a similar agreement with the Kennewick Housing Authority. We continue to expand our Neighborhood Watch Program, contracting with three additional residents to increase our effort of improved public housing security.
3. **Promote self-sufficiency and asset development of assisted households:**
We continue our Meals on Wheels Senior Nutrition Program and health screening programs for our elderly and disabled residents. We continue our referral service and CASH (Communities Against Self-Sufficiency Hurdles) programs to local agency providers to assist residents overcome self-sufficiency hurdles.
4. **Ensure equal opportunity and affirmatively further fair housing:**
We continue to be a lead agency in provision of Fair Housing training for entire staff, landlords, and community residents at least annually. In addition, staff has participated in promotion of Fair Housing issues with local call landlords, City personnel, and the Benton Franklin Housing Network, which consists of all local housing and service providers in the Quad City region.
5. **Pursue partnerships to achieve mission:**
We continue to work with the City of Pasco to encourage availability of affordable housing and encourage and assist revitalization of distressed neighborhoods through the Housing Quality Standards. We partner with the Washington State Housing Trust Fund, Consumer Credit Counseling Service, and the City on implementation of the affordable First-Time Homebuyer Program; and continually assist identification of private sector resources to

reduce barriers to affordable housing through public forums and participation in the Benton Franklin Housing Network.

Shared:goalsnarrativeforagencyplan.doc

Resident Membership of the PHA Governing Board

The Pasco Housing Authority does not have a resident serving on its Board. The Pasco Housing Authority is exempt because it is a small housing authority with less than 300 public housing units. The Governing Board Members are appointed by the City Council of the City of Pasco or the Franklin County Commissioners. The Pasco Housing Authority sends an annual notice to the City and the County indicating our desire to empower our residents and encourage favorable consideration of resident applicants for the Governing Board.

The City staff sends a combined notice and application form to all City residences and in addition, the Pasco Housing Authority staff maintains applications in the administration office and distributed notices at the Resident Advisory Board and public meeting. Despite these efforts, no resident expressed any desire to serve and none applied.

The next term expiration that would provide an opportunity to appoint a resident to the Board would be January 28, 2003. The term expiration is for a City representative. The names and titles of the appointing officials for the Governing Board are:

Mike Garrison, Mayor/City Councilman
Rebecca Francik, Mayor Pro Tem/City Councilwoman
Joe Jackson, City Councilman
Tom Larsen, City Councilman
Charles Kilbury, City Councilman
Eileen Crawford, City Councilwoman
Carl Strode, City Councilman

Shared:residentmembership

CAPITAL FUND PROGRAM TABLES START HERE

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: Pasco Housing Authority		Grant Type and Number New Grant being applied for Capital Fund Program Grant No: Replacement Housing Factor Grant No:			Federal FY of Grant: 2002
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:)					
<input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non - CFP Funds				
2	1406 Operations				
3	1408 Management Improvements	55,319			
4	1410 Administration	57,968			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement	70,929			
10	1460 Dwelling Structures	389,086			
11	1465.1 Dwelling Equipment — Nonexpendable				
12	1470 Non dwelling Structures	8,400			
13	1475 Non dwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: Pasco Housing Authority		Grant Type and Number New Grant being applied for Capital Fund Program Grant No: Replacement Housing Factor Grant No:			Federal FY of Grant: 2002
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:)					
<input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 21 – 20)	581,702			
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs	46,000			
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures	21,950			

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages								
PHAName: Pasco Housing Authority			Grant Type and Number Capital Fund Program Grant No: New Grant Being Applied for Replacement Housing Factor Grant No:			Federal FY of Grant: 2002		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHAWide	1. Security Director Salary	1408.1	N/A	46,000				
Managements	2. Computer Software Upgrade	1408.2	N/A	9,319				
Improvements	Subtotal			55,319				
PHAWide	1. Capital Fund Director Salary	1410.1	N/A	35,828				
Administration	2. Accounting Salaries	1410.2	N/A	7,580				
	3. Fringe Benefits	1410.9	N/A	14,560				
	Subtotal			57,968				
WA21 -3	1. Siding or Driveway	1460.1	47 units	225,330				
Sprucewood and Beechwood Sqs	Subtotal			225,330				

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part II: Supporting Pages

PHAName: Pasco Housing Authority		Grant Type and Number New Grant being applied for Capital Fund Program Grant No: Replacement Housing Factor Grant No:				Federal FY of Grant: 2002		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
WA21 -5	1. Remodel bathrooms	1460.1	7 units	26,706				
Sprucewood Sq.	2. Remodel kitchens	1460.2	7 units	28,468				
	3. New vinyl tile	1460.3	7 units	35,458				
	4. New interior doors	1460.4	7 units	29,885				
	5. Install energy efficient lights	1460.5	7 units	21,856				
	6. Paint interior walls	1460.6	7 units	21,383				
	Subtotal			163,756				
WA21 -8	1. Resurface Parking Area & Replace	1450.1	N/A	70,929				
Scattered Sites	2. Damaged Sidewalks							
	Subtotal			70,929				
PHA Wide	1. Computer Upgrade	1475.1	N/A	8,400				
Non-Dwelling	Subtotal			8,400				
Equipment								

AnnualStatement/PerformanceandEvaluationReport CapitalFund ProgramandCapitalFundProgramReplacementHousingFactor(CFP/CFPRHF) PartII:SupportingPages									
PHAName: PascoHousingAuthority			GrantTypeandNumberNewGrantbeingappliedfor CapitalFundProgramGrantNo: ReplacementHousingFactorGra ntNo:			FederalFYofGrant: 2002			
Development Number Name/HA-Wide Activities	GeneralDescriptionofMajorWork Categories		Dev.AcctNo.	Quantity	TotalEstimatedCost		TotalActualCost		Statusof Work
					Original	Revised	Funds Obligated	Funds Expended	

AnnualStatement/PerformanceandEvaluationReport CapitalFundProgramandCapitalFundProgramReplacementHousingFactor(CFP/CFPRHF) PartIII:ImplementationSchedule							
PHAName:PascoHousingAuthority		GrantTypeandNumber CapitalFundProgramNo: NewGrantbeingappliedfor ReplacementHousingFactorNo:				FederalFYofGrant: 2002	
DevelopmentNumber Name/HA-Wide Activities	AllFundObligated (QuarterEndingDate)			AllFundsExpended (QuarterEndingDate)			ReasonsforRevisedTargetDates
	Original	Revised	Actual	Original	Revised	Actual	
PHAWideMangement							
Improvements	3/31/04			9/30/05			
PHAWide							
Administration	3/31/04			9/30/05			
WA21 -3							
RosewoodSquare	3/31/04			9/30/05			
WA21 -3							
RosewoodSquare	3/31/04			9/30/05			

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part III: Implementation Schedule							
PHAName: Pasco Housing Authority			Grant Type and Number Capital Fund Program No: New Grant being applied for Replacement Housing Factor No:				Federal FY of Grant: 2002
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
WA21 -5							
Sprucewood Square	3/31/04			9/30/05			
WA21 -3PHA							
Non-Dwelling Structures	3/31/04			9/30/05			
WA21 -8							
Scattered Sites	3/31/04			9/30/05			
PHANon -Dwelling Equipment	3/31/04			9/30/05			

CapitalFundProgramFive -YearActionPlan

PartI:Summary

PHANamePascoHousing Authority		2002Grantnowbeingappliedfor		<input checked="" type="checkbox"/> Original5 -YearPlan <input type="checkbox"/> RevisionNo:	
Development Number/Name/HA- Wide	Year1	WorkStatementforYear2 FFYGrant:02 PHAFY:03	WorkStatementforYear3 FFYGrant:03 PHAFY:04	WorkStatementforYear4 FFYGrant:04 PHAFY:05	WorkStatementforYear5 FFYGrant:05 PHA FY:06
	Annual Statement				
PHAWide					
Administration		58,170	58,170	58,170	58,170
PHAWide					
ManagementNeeds		56,000	64,552	64,552	56,000
WA21 -2					
RosewoodPark		11,352	13,554	192,076	12,950
WA21 -3					
Sprucewoodand					
BeechwoodSquare			238,878	96,676	94,762
WA21 -4					
RosewoodSquare				67,150	225,950
WA21 -5					
SprucewoodSquare		163,526	74,235	32,628	
WA21 -6					
RosewoodSquare		227,481	132,313	70,450	89,950
WA21 -8					
ScatteredSites		65,173			43,920
CFPFundsListedfor 5-yearplanning		581,702	581,702	581,702	581,702

Capital Fund Program Five - Year Action Plan
Part II: Supporting Pages — Work Activities

Activities for Year 1	Activities for Year :02 FFY Grant:03 PHA FY:04			Activities for Year:03 FFY Grant:04 PHA FY:05		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See						
Annual	PHA Wide Administration	1.CFP DirectorSalary 2.AccountingSalaries		PHA Wide Administration	CFPDirectorSalary AccountingSalaries	
Statement		3.FringeBenefits	58,170		FringeBenefits	58,170
	PHA Wide	1.SecurityDirector		PHA Wide	SecurityDirectorSalary	
	Management Needs	2.Salary&Equipment	56,000	ManagementNeeds	ComputerUpgrade	64,552
	WA21 -2	1.RebuildSprinkler		WA21 -3		
	RosewoodPark	Systems	11,352	Sprucewood& BeechwoodSquares	ApplySidingand/or Drivite	252,432
	WA21 -5					
	SprucewoodSquare	1.Remodel7Units	163,526	WA21 -5 SprucewoodSquare	Re-roofwith Metalroofing	74,235
	WA21 -6	1.RemodelKitchens& ReplaceHeaters	227,481	WA21 -6 MaintenanceFacility	NewMaintenance Vehicles	38,000
					AsphaltParkingLot	94,313
	WA21 -8	1.ReplaceSprinklers, ScatteredSites	65,173			
Total CFPEstimated Cost			\$581,702			\$581,702

CapitalFundProgramFive -YearActionPlan
PartII:SupportingPages —WorkActivit ies

ActivitiesforYear:04 FFYGrant:05 PHAFY:06			ActivitiesforYear:05 FFYGrant:06 PHAFY:07		
Development Name/Number	MajorWork Categories	EstimatedCost	Development Name/Number	MajorWork Categories	EstimatedCost
PHAWide	CFPDirectorSalary		PHAWide	CFPDirectorSalary	
Administration	AccountingSalaries		Administration	AccountingSalaries	
	FringeBenefits	58,170		FringeBenefits	58,170
PHAWide	SecurityDirectorSalary		PHAWide	SecurityDirectorSalary	
ManagementNeeds	AndEquipment	56,000	ManagementNeeds	ComputerSoftware	56,000
WA21 -2	Resurfaceandrestripe		WA21 -2	SideRayPflueger	
RosewoodPark	Parkingareas	200,628	RosewoodPark	RecCenter	12,950
WA21 -3	NewPlayground		WA21 -3	Re-roofwit hmetal	
SprucewoodSquare	Equipmentand		Beechwood&	Roofing	
	SidingforRecCenter	96,676	SprucewoodSquares		94,762
WA21 -4	Resurface&stripe		WA21 -4	RemodelKitchens&	
RosewoodPark	Parkingareas	67,150	RosewoodPark	ReplaceAppliances	225,950
WA21 -5	ReplaceRefrigerators		WA21 -6	InstallEnergy	
SprucewoodSquare	AndStoves	32,628	RosewoodPark	EfficientLights	49,950
WA21 -6	Resurface&stripe		WA21 -8	ReplaceAppliances&	
RosewoodPark	Parkingareas	70,450	ScatteredSites	WaterHeaters	43,920
			WA21 -6	NewMaintenance	
			MaintenanceFacility	Vehicles	40,000
TotalCFPEstimatedCost		\$581,702			\$581,702

CAPITAL FUND PROGRAM TABLES START HERE

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: Pasco Housing Authority		Grant Type and Number Capital Fund Program Grant No: WA19P02150101 Replacement Housing Factor Grant No:			Federal FY of Grant: 2001
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:)					
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/01 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non - CFP Funds				
2	1406 Operations				
3	1408 Management Improvements	50,000		20,602	20,602
4	1410 Administration	56,882		2,493	2,493
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	18,120			
11	1465.1 Dwelling Equipment — Nonexpendable	48,200			
12	1470 Non dwelling Structures	402,500			
13	1475 Non dwelling Equipment	6,000			
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: Pasco Housing Authority		Grant Type and Number Capital Fund Program Grant No: WA19P02150101 Replacement Housing Factor Grant No:			Federal FY of Grant: 2001
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:)					
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/01 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
21	Amount of Annual Grant: (sum of lines 2 – 20)	581,702			
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs	44,000		14,602	14,602
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part II: Supporting Pages

PHAName: Pasco Housing Authority		Grant Type and Number Capital Fund Program Grant No: WA19P02150101 Replacement Housing Factor Grant No:				Federal FY of Grant: 2001		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
Management	1. Salary Security Director	1408.1	N/A	44,000		44,000	14,602	33%
Improvements	2. Computer Software Upgrade	1408	N/A	6,000				
	Subtotal			50,000		44,000	14,602	
Administration	1. Salary Capital Fund Director	1410.1		34,742				
	2. Accounting Salaries	1410.1		7,580				
	3. Fringe Benefits	1410.9		14,560		14,560	2,493	17%
	Subtotal			56,882		14,560	2,493	
WA21 -2	1. Replace Garbage Enclosure Gates	1470.1	23 gates	2,500		00	00	0%
Rosewood Park	Subtotal			2,500				
WA21 -3	1. Replace Stair Treads in High Rise	1460.1	2-6 story	18,120		00	00	0%
Rosewood Park	Subtotal		stairways	18,120				
WA21 -4	1. Replace Refrigerators and Stoves	1465.1	43 units	48,200		00	00	0%
Rosewood Park	Subtotal			48,200				
Non-Dwelling Structures	1. New Office Facility	1470.1	Pro-rated	400,000		00	00	0%
	Subtotal			400,000				
Non-Dwelling Equipment	1. Computer Hardware Upgrade	1475.1		6,000		00	00	0%
	Subtotal			6,000				
	Grand Total			581,702				

Annual Statement/Performance and Evaluation Report							
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)							
Part III: Implementation Schedule							
PHA Name: Pasco Housing Authority			Grant Type and Number Capital Fund Program No: WA19P02150101 Replacement Housing Factor No:			Federal FY of Grant: 2001	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
Management							
Improvements	3/31/03			9/30/04			
Administration	3/31/03			9/30/04			
WA21 -2							
Rosewood Park	3/31/03			9/30/04			
WA21 -3							
Rosewood Park	3/31/03			9/30/04			
WA21 -4							
Rosewood Park	3/31/03			9/30/04			
Non-Dwelling Structures	3/31/03			9/30/04			
Non-Dwelling							
Equipment	3/31/03			9/30/04			

CAPITAL FUND PROGRAM TABLES START HERE

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHAName: Pasco Housing Authority		Grant Type and Number Capital Fund Program Capital Fund Program Grant No: WA19P02150100 Replacement Housing Factor Grant No:			Federal FY of Grant: 2000
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement(revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/01 <input type="checkbox"/> Final Performance and Evaluation Report 12/31/00					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non -CFP Funds				
2	1406 Operations				
3	1408 Management Improvements	56,000		44,000	44,000
4	1410 Administration	55,968		55,968	44,130
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement	75,370			
10	1460 Dwelling Structures	341,279		117,709	45,934
11	1465.1 Dwelling Equipment — Nonexpendable	28,500		28,500	20,259
12	1470 Non dwelling Structures	11,709			
13	1475 Non dwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	568,826		246,177	154,323

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: Pasco Housing Authority		Grant Type and Number Capital Fund Program Capital Fund Program Grant No: WA19P02150100 Replacement Housing Factor Grant No:			Federal FY of Grant: 2000
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:)					
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/01 <input type="checkbox"/> Final Performance and Evaluation Report 12/31/00					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs	44,000		44,000	44,000
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures	43,950			

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages								
PHAName: Pasco Housing Authority			Grant Type and Number Capital Fund Program Grant No: WA19P022150100 Replacement Housing Factor Grant No:			Federal FY of Grant: 2000		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
WA21 -2	Remodel 11 Bedroom Units	1460.1	10 units	95,950				
Rosewood Park	Replace Outside Main Valves	1460.2	50 units	4,100				
	Subtotal			100,050				
WA21 -3	Replace Damaged Sidewalks	1450.1	N/A	75,370				
Sprucewood Sq.	Subtotal			75,370				
WA21 -4	Remodel Bathrooms	1460.1	3 units	23,937		23,937	11,807	49%
Sprucewood Sq.	Remodel Kitchens	1460.2	3 units	14,900		14,900	3,332	22%
	Install Energy Efficient Windows	1460.3	3 units	11,200		11,200	10,701	95%
	Install New Interior Doors	1460.4	3 units	13,200		13,200	2,975	23%
	Install Energy Efficient Lights	1460.5	3 units	9,500		9,500	4,182	44%
	New Vinyl Tile	1460.6	3 units	14,872		14,872	12,148	81%
	Paint Interior Walls	1460.7	3 units	6,100		6,100	599	10%
	Subtotal			93,709		93,709	45,744	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHAName: Pasco Housing Authority		Grant Type and Number Capital Fund Program Grant No: WA19P022150100 Replacement Housing Factor Grant No:				Federal FY of Grant: 2000		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
WA21 -5	1. Remodel Bathrooms	1460.1	7 units	24,000		24,000	190	1%
Sprucewood Sq.	2. Remodel Kitchens	1460.2	7 units	25,762				0%
	3. New Vinyl Tile	1460.3	7 units	32,779				0%
	4. Install New Interior Doors	1460.4	7 units	27,179				0%
	5. Install Energy Efficient Lights	1460.5	7 units	19,150				0%
	6. Paint Interior Walls	1460.6	7 units	18,650				0%
	Subtotal			147,520		24,000	190	
WA21 -6	Replace Refrigerators & Stoves	1465.1	30 units	28,500		28,500	20,259	71%
Rosewood Park	Subtotal			28,500		28,500	20,259	
PHA Wide 21 -2	Replace carpet at							
Non-Dwelling Structures	Ray Pflueger Center	1470.1	N/A	11,709				0%
	Subtotal			11,709				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHAName: Pasco Housing Authority		Grant Type and Number Capital Fund Program Grant No: WA19P022150100 Replacement Housing Factor Grant No:				Federal FY of Grant: 2000		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA Wide	1. Capital Fund Director Salary	1410.1	N/A	33,828		33,828	33,901	100%
Administration	2. Accounting Salaries	1410.1	N/A	7,580		7,580	2,750	36%
	3. Fringe Benefits	1410.9	N/A	14,560		14,560	6,285	51%
	Subtotal			55,968		55,968	40,187	79%
PHA Wide	1. Security Director Salary	1408.1	N/A	44,000		44,000	44,000	100%
Management	2. Resident Initiatives	1408.2	N/A	12,000		00	00	0%
Improvements	Subtotal			56,000		44,000	44,000	

Annual Statement/ Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part III: Implementation Schedule							
PHAName: Pasco Housing Authority			Grant Type and Number Capital Fund Program No: WA19P02150100 Replacement Housing Factor No:			Federal FY of Grant: 2000	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
WA21 -2							
Rosewood Park	3/31/02			9/30/03			
WA21 -3							
Sprucewood Square	3/31/02			9/30/03			
WA21 -4							
Sprucewood Square	3/31/02			9/30/03			
WA21 -5							
Sprucewood Square	3/31/02			9/30/03			
WA21 -6							
Rosewood Park	3/31/02			9/30/03			
PHAWide							
Non-Dwelling Structure	3/31/02			9/30/03			
Management							
Improvements	3/31/02			9/30/03			
Administration	3/31/02			9/30/03			

CAPITAL FUND PR OGRAM TABLES START HERE

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: Pasco Housing Authority		Grant Type and Number: WA19P02170799 Capital Fund Program Grant No: Replacement Housing Factor Grant No:			Federal FY of Grant: 1999
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 2) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/01 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-CFP Funds				
2	1406 Operations				
3	1408 Management Improvements	87,223	75,223	75,223	75,223
4	1410 Administration	55,110	60,099	60,099	55,111
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	458,657	465,668	465,668	248,253
11	1465.1 Dwelling Equipment — Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: Pasco Housing Authority		Grant Type and Number: WA19P02170799 Capital Fund Program Grant No: Replacement Housing Factor Grant No:			Federal FY of Grant: 1999
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 2)					
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/01 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	600,990	600,990	600,900	378,587
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs	75,223			
26	Amount of line 21 Related to Energy Conservation Measures	72,959			

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages								
PHAName: Pasco Housing Authority			Grant Type and Number WA19P02170799 Capital Fund Program Grant No: Replacement Housing Factor Grant No:			Federal FY of Grant: 1999		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
Management	1. Security Director Salary	1408	N/A	44,000	44,000	44,000	44,000	100%
Improvements	2. Inventory Control and Bar Code	1408	N/A	31,223	31,223	31,223	31,223	100%
	3. Resident Initiatives	1408	N/A	12,000	00			
	Subtotal			87,223	75,223	75,223	75,223	
Administration	1. Capital Fund Director Salary	1410.1	N/A	35,246	47,801	47,801	47,801	100%
	2. Accounting Salaries	1410.1	N/A	5,304	3,724	3,724	1,846	49%
	3. Fringe Benefits	1410.9	N/A	14,560	8,574	8,574	5,464	63%
	Subtotal			55,110	60,099	60,099	55,111	
WA21 -2	1. Remodel 1 - Bedroom Units	1460.1	10 units	96,500	101,374	101,374	8,227	8%
Rosewood Park	Subtotal			96,500	101,374	101,374	8,227	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHAName: Pasco Housing Authority		Grant Type and Number WA19P02170799 Capital Fund Program Grant No: Replacement Housing Factor Grant No:				Federal FY of Grant: 1999		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
WA21 -3	1. New Tubs, Waste, & Overflows	1460.1	11 units	9,582	15,338	15,338	11,738	76%
Sprucewood and	2. New Tub Surrounds and Valves	1460.2	11 units	7,924	10,822	10,822	5,727	53%
Beechwood Sqs.	3. New Vanities and Faucets	1460.3	11 units	5,435	11,579	11,579	5,979	52%
	4. New Kitchen Cabinets	1460.4	11 units	23,010	37,868	37,868	28,360	74%
	5. New Energy Efficient Windows	1460.5	11 units	25,052	46,177	46,177	31,820	68%
	6. New Interior Frames and Doors	1460.6	11 units	28,505	46,378	46,378	31,610	68%
	7. New Vinyl Tile	1460.7	11 units	36,965	61,742	61,742	48,783	79%
	8. New Energy Efficient Lights	1460.8	11 units	20,514	26,782	26,782	20,331	75%
	9. Paint Interior Walls	1460.9	11 units	15,746	28,452	28,452	21,259	74%
	10. Replace Furnaces	1460.10	46 units	144,000	33,732	33,732	33,587	99%
	Subtotal			316,733	318,870	318,870	239,194	
WA21 -8	Re-Roof with Metal Roofing	1460.4	12 units	45,424	45,424	45,424	832	2%
Scattered Sites	Subtotal			45,424	45,424	45,424	832	

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part III: Implementation Schedule							
PHA Name: Pasco Housing Authority			Grant Type and Number: WA19P02170799 Capital Fund Program No: Replacement Housing Factor No:			Federal FY of Grant: 19 99	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
Management							
Improvements	3/31/01		3/31/01	9/30/02			
Administration	3/31/01		3/31/01	9/30/02			
WA21 -2	3/31/01		3/31/01	9/30/02			
WA21 -3	3/31/01		3/31/01	9/30/02			
WA21 -8	3/31/01		3/31/01	9/30/02			

